

0. Form OS - Off-Site Delivery of an Existing Program

**OFF-SITE DELIVERY OF AN EXISTING PROGRAM FORM**

Sponsoring Institution (s): Northwest Missouri State University

Program Title: Elementary Education Major (2+2 completion)

Degree/Certificate: Bachelor of Science in Education, (Certifies grades 1-6)

Institution Granting Degree: Northwest Missouri State University

Delivery Site(s): Metropolitan Community College - Maple Woods Campus

2601 NE Barry Road, Kansas City, Missouri 64156

Mode of Program Delivery: Face to face, web-enhanced and practicum

Geographic Location of Student Access: Northwest campus and MCC-Maple Woods campus

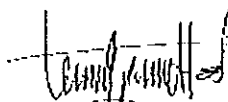
CIP Classification: 131202 (Please provide a CIP code)

Implementation Date: Fall 2015  
(Semester and Year)

Cooperative Partners: Northwest Missouri State University and Metropolitan Community College

**AUTHORIZATION**

Timothy Mottet, Provost  
Name/Title of Institutional Officer

  
Signature

January 30, 2015  
Date

Gregory Haddock, Vice Provost  
Person to Contact for More Information

(660) 562-1145  
Telephone

1. Need (Form SE - Student Enrollment Projections)

Student Demand:

i. Estimated enrollment each year for the first five years for full-time and part-time students (Please complete Form SE.)

<i>Year</i>	<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>
<i>Full-time</i>	<u>10</u>	<u>10</u>	<u>15</u>	<u>15</u>	<u>15</u>
<i>Part-time</i>	_____	_____	_____	_____	_____
<i>Total</i>	<u>10</u>	<u>10</u>	<u>15</u>	<u>15</u>	<u>15</u>

ii. Will enrollment be capped in the future?

There are no current plans to cap enrollment in the future.

What method(s) or data were used to project student enrollment for this proposed program?

Metropolitan Community College leadership, specifically at the Maple Woods campus, has indicated a need for an on-site completion program. Their student demand shows that a large number of students are desiring to finish this program in the area and not on our campus.

A. Market Demand:

i. National, state, regional, or local assessment of labor need for citizens with these skills

The local demand for elementary education BSEd graduates is high in the Kansas City area. The placement data for the last three years shows that one-third of our graduates were placed in school districts in that region. Conversations with school districts (North Kansas City, Liberty, Independence) with the Dean of the College of Education and Human Services shows a strong continued demand for these teachers.

B. Societal Need:

i. General needs which are not directly related to employment

Urban teacher preparation (cited by Teacher's College – Columbia University as the leaders in urban teacher preparation for Kansas City Schools through the pilot residential internship program) is a strong need in the area.

C. Methodology used to determine "B" and "C" above.

Information is gathered from the DESE website – School District Report Cards ([http://www.dese.mo.gov/schooldata/school\\_data.html](http://www.dese.mo.gov/schooldata/school_data.html)) and School Directory

1. Need (Form SE - Student Enrollment Projections)

(<http://www.dese.mo.gov/directory/index.html> ), and the Northwest Missouri State University Placement report  
(<http://www.nwmissouri.edu/careerserv/faculty/placementreport.htm>)

## 2. Duplication and Collaboration

If similar programs currently exist in Missouri, what makes the proposed program necessary and/or distinct from the others at public institutions, area vocational technical schools, and private career schools?

This is an opportunity for Northwest Missouri State to collaborate with Metropolitan Community College to create completion programs for placebound students with an interest in a four-year degree to teach with certification.

Does delivery of the program involve a collaborative effort with any external institution or organization?

Yes (If yes, please complete Form CL.)

### *Form CL – Collaborative Programs*

**Sponsoring Institutions:**     Northwest Missouri State University  
   Metropolitan Community College of Kansas City

**Degree program:**     B.S.Ed Elementary Education (Certifies grades 1-6)

**Length of agreement:**     open-ended

1. Which institution(s) will have degree-granting authority?

Metropolitan Community College (MCC) will have authority for the granting of an A.A.T. degree. Northwest Missouri State University will have degree-granting authority for the B.S.Ed in Elementary Education.

2. Which institution(s) will have the authority for faculty hiring, course assignment, evaluation, and reappointment decisions?

Northwest Missouri State University will make hiring decisions related to courses in the Education Curriculum.

MCC will have hiring authority for all faculty teaching courses in the General Education/Studies curriculum as identified in the Articulation Guide (Attachment A). Instructors in the major Core Curriculum will be evaluated at the end of each term for the purpose of reappointment.

3. What agreements exist to ensure that faculty from all participating institutions will be involved in decisions about the curriculum, admissions standards, exit requirements?

A memorandum of understanding currently exists with MCC (Attachment B). This agreement allows for the transfer of students attending Missouri based community colleges to four-year institutions for the completion of a baccalaureate degree. This agreement between Northwest Missouri State University and MCC allows for concurrent

## 2. Duplication and Collaboration

enrollment once students have been accepted to the B.S.Ed Elementary Education program offered through Northwest Missouri State University.

4. Which institution(s) will be responsible for academic and student-support services, e.g., registration, advising, library, academic assistance, financial aid, etc.?

MCC will be responsible for all student-support services as students pursue their A.A.T. degree. Once the students have been accepted into the B.S.Ed. program; faculty from the Northwest Department of Professional Education will be responsible for advisement and registration, students will be eligible for scholarships through Northwest, financial assistance maybe a shared responsibility, and joint library and computer services will be offered.

5. What agreements exist to ensure that the academic calendars of the participating institutions have been aligned as needed?

Under the existing memorandum of understanding the course and financial calendars have been rectified. All Northwest courses meeting on the MCC campus will follow the MCC academic calendar.

6. In addition to the information provided by each participating institution regarding Financial Projections (Form FP), please address the following items:

- A. How will tuition rates be determined if they differ among the institutions?

All courses taken through MCC will be paid at the tuition and fee rates established by MCC. Once admitted to the B.S.Ed program, courses taken through Northwest will be paid at the tuition and fee rates established by the Northwest Missouri State University Board of Regents.

- B. Has a formal agreement been developed regarding cost-sharing policies? If yes, please include it as part of the proposal. If no, please summarize the current understanding between all parties and the plans for developing a formal agreement.

No formal agreement exists regarding cost-sharing. Agreements have been made related to promotion of the B.S.Ed program (i.e. Northwest elementary education program information will be listed in the MCC course offerings, space for promotional signage will be provided, scheduling and cost for classroom space has been set, and space for faculty during pre-registration periods has been discussed).

- C. What arrangements, if any, have been made for exchange of money between participating institutions?

Northwest Missouri State University has a facility use agreement (Attachment A) with the Maple Woods campus.

7. What commitments have been made by all participants to evaluate the program systematically?

Individual courses and instructors will be evaluated each term. Northwest and MCC will conduct a joint annual review of the program.

8. If one institution wishes to discontinue the program, what agreements exist for terminating the offering?

## 2. Duplication and Collaboration

The annual review will serve as the primary factor for determination of agreement continuation.

#### 4. Program Characteristics and Performance Goals: (Form PG).

### PROGRAM CHARACTERISTICS AND PERFORMANCE GOALS

Institution Name: Northwest Missouri State University

Program Name: B.S.Ed. in Elementary Education (Certifies Grades 1-6)

Date: January 30, 2015

(Although all of the following guidelines may not be applicable to the proposed program, please carefully consider the elements in each area and respond as completely as possible in the format below. Quantification of performance goals should be included wherever possible.)

#### Student Preparation

- Any special admissions procedures or student qualifications required for this program which exceed regular university admissions, standards, e.g., ACT score, completion of core curriculum, portfolio, personal interview, etc. Please note if no special preparation will be required.

Students must have completed the Associate of Arts in Teaching requirements as identified in the Articulation Guide between Northwest Missouri State University and The Metropolitan Community Colleges.

Students must have a 3.0 GPA in their General Education course work

- Characteristics of a specific population to be served, if applicable.

N/A

#### Faculty Characteristics

- Any special requirements (degree status, training, etc.) for assignment of teaching for this degree/certificate.

Faculty will be qualified to prepare teacher educators and will be monitored by university Outreach as well as the department of Professional Education on campus.

- Estimated percentage of credit hours that will be assigned to full time faculty. Please use the term "full time faculty" (and not FTE) in your descriptions here.

80% FTE will be adjunct, 20% full-time faculty

- Expectations for professional activities, special student contact, teaching/learning innovation.

practicum and student teaching opportunities are required.

#### Enrollment Projections

- Student FTE majoring in program by the end of five years.

#### 4. Program Characteristics and Performance Goals: (Form PG).

15

- Percent of full time and part time enrollment by the end of five years.

15

#### Student and Program Outcomes

- Number of graduates per annum at three and five years after implementation.  
We anticipate 7 per year in three years, and 8 per year in five years.
- Special skills specific to the program.  
As a completion program skills will match the on-campus major.
- Proportion of students who will achieve licensing, certification, or registration.  
The purpose is to prepare students for teacher certification. 100%
- Performance on national and/or local assessments, e.g., percent of students scoring above the 50th percentile on normed tests; percent of students achieving minimal cut-scores on criterion-referenced tests. Include expected results on assessments of general education and on exit assessments in a particular discipline as well as the name of any nationally recognized assessments used.  
Students will be required to achieve the minimum MoGEA (English, Mathematics, Science, Social Studies, Writing Sample) scores identified in the Professional Education Handbook.
- Placement rates in related fields, in other fields, unemployed.  
We anticipate a placement rate of 90-95%.
- Transfer rates, continuous study.  
N/A

#### 5. Quality Assurance for Off-Site Programs:

- General Oversight: Describe the manner in which this program will be managed. How does the management of this program fit within the institution's academic administrative structure?  
Teacher preparation programs at Northwest Missouri State University coordinate certification of students with the Missouri Department of Elementary and Secondary Education. In addition, quality assurance is also monitored by accretiation by the NCATE organization.

- A. Faculty Qualifications: How do the qualifications of faculty at this site compare with those of faculty for this program at the main campus? Please also note the comparable data regarding the proportion of course-section coverage by full-time faculty at each site.

Faculty are qualified to teach whether full-time, part-time, or adjunct instructors.

Support Services: Describe how the institution will ensure that students at this site will be able to access services such as academic support, library, computing, and financial aid, as



**4. Program Characteristics and Performance Goals: (Form PG).**

well as other administrative functions, at a level of quality comparable to that of on-campus programs.

The institution provides the same student support features for all students, whether on campus, off campus, or online. This includes the library, technical computing (laptop), textbook rental, and services such as cashiering, advising, and financial aid.

**6. Any Other Relevant Information:**

See attachments beginning next page.

Appendix A - Facility agreement with Metropolitan Community College at Maple Woods

Appendix B - Articulation agreement showing completion requirements with Northwest

## Appendix A - Facility agreement with Metropolitan Community College at Maple Woods

### FACILITY USE AND SERVICES AGREEMENT

This Facility Use and Services Agreement (Agreement) is made by and between the Junior College District of Metropolitan Kansas City, Missouri aka Metropolitan Community College on behalf of its Maple Woods campus (MCC), whose principal office is located at 3200 Broadway, Kansas City, Missouri 64111, and Northwest Missouri State University on behalf of its Kansas City Center (Northwest), an educational institution with a principal address of 800 University Drive, Maryville, Missouri 64468.

Whereas, MCC normally uses their property for higher education (undergraduate level degrees) and related activities.

Whereas Northwest needs office and classroom space for holding graduate classes, and MCC has agreed to allow Northwest to use space provided for the Northwest Missouri State University Kansas City Center.

NOW, THEREFORE, for good and valuable consideration as described herein, the parties hereto agree as follows.

#### 1. Premises and Equipment.

1.1. **Use of Premises.** MCC agrees to grant to Northwest the use of office and classroom space located at its MCC Maple Woods campus (Premises), 2601 NE Barry Road, Kansas City, MO 64156. Specific office and classrooms to be determined by mutual agreement of the parties. Northwest shall provide sole supervision of Students at all times while on the Premises, and be responsible for the actions of any Student, but only if such Student's actions are a direct result of and caused by the negligent act of Northwest. Northwest agrees that it will not use the premises for any unlawful purposes, and will obey all laws, rules, and regulations of all governmental authorities while using the above described facilities. Northwest agrees that it will not use the premises for any purpose that is contrary to the mission, purpose or belief of MCC.

1.2. **Condition of Premises.** Northwest shall not use the Premises for any other purpose other than as stated hereunder. Northwest accepts the Premises in present condition and agrees to keep and maintain the same in as good condition as at present, free from debris, and to commit no acts of destruction or other acts tending to injure or deface the equipment and/or Premises. Upon termination of Agreement, Northwest agrees to remove any equipment it has installed and surrender the Premises to MCC in good condition, ordinary wear and tear excepted.

1.3. **Possession of Premises.** Northwest shall take possession of the Premises no sooner than December 16, 2013 (Possession Date). Northwest's possession of regular classroom space for use by its students (Student(s)) is on an "as available" basis based on MCC's educational needs. President Uptal Goswami of MCC Maple Woods campus, and Northwest's Outreach Director shall further coordinate the details of classroom location and usage, except as otherwise may be provided for herein.

1.4. **Equipment.** MCC shall provide Northwest access to copier(s) as needed. Northwest agrees to provide all its own furniture, computers and printers, and other necessary supplies and equipment. Further, Northwest shall install interactive television (ITV) equipment in up to a maximum of four (4) classrooms: a) at Northwest's own risk and expense; and b) coordinate installation project management of its contractor's, Sytec Corporation, activity with MCC's

Appendix A - Facility agreement with Metropolitan Community College at Maple Woods Page 2 of 4

Network Services Department and Facilities staff, and with the mutual agreement of President Goswami. Pursuant to §5.2 herein, Northwest agrees to hold harmless MCC for the theft or damage of its equipment located and/or installed on the Premises.

**2. Term, Termination, Cancellation.**

**2.1. Term and Termination.** The term of this Agreement shall commence on December 16, 2013 and end December 31, 2015. If the Premises shall be destroyed or so damaged by fire or other unavoidable casualty whereby the use of the Premises is impracticable, this Agreement shall automatically terminate and fees are payable only for actual use prior to such casualty.

**2.2 Cancellation.** This Agreement may be cancelled unilaterally by either party with such cancellation to be received in writing at least three (3) business days prior to Possession Date hereunder.

**3. Renewal.**

This Agreement may be renewed for two (2) additional one (1) year terms upon the mutual written agreement of the parties.

**4. Fees and Expenses.**

**4.1. Facility Fees.** In consideration of the parties ongoing partnership, no fees will be charged to Northwest for the space. However, as mutually agreed to by the parties Northwest may be invoiced for appropriate setup time and overtime for Facilities staff and MCC Police services.

**4.2. Expenses.** Fees for copiers shall be paid at the end of every semester within the term upon receipt of an invoice therefore.

**4.3. Payment.** All payments shall be made to MCC-Maple Woods and mailed to Attn: Brian Bechtel, MCC-Maple Woods, 2601 NE Barry Road, Kansas City, MO 64156.

**5. Liability Requirements.**

**5.1. Insurance.** Northwest agrees to maintain an insurance policy with comprehensive general liability coverage of not less than \$2,000,000 per occurrence and \$2,000,000 in the aggregate. A certificate of insurance evidencing this coverage, including thirty (30) day advance written notice of cancellation or change, shall be issued to MCC.

**5.2. Liability Responsibility.** The parties acknowledge that each party is a public entity covered by sovereign immunity, and nothing in this Section shall be deemed to be inconsistent with applicable law. Each party shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents, or employees. Each party agrees to hold harmless, indemnify and defend the other party (including the other party's agents, employees, and representatives) from any and all liability for injury or damage including, but not limited to bodily injury, personal injury, emotional injury, or property damage which may result

from any person using the above described premises, its entrances and exits, and surrounding areas, for Northwest's purposes, regardless of whether such injury or damage results from the negligence of a party (including such party's agents, employees, and representatives). The foregoing notwithstanding, the parties shall continue to enjoy all rights, claims, and defenses available to them under the applicable state law.

**6. Miscellaneous.**

**6.1. Notices.** Communications relating to this Agreement shall be in writing and communicated by certified mail, return receipt requested, or overnight courier to the addresses first provided in this Agreement or as may be later designated by written notice to the other party. If to MCC, communications shall be addressed to the Chief of Staff to the Chancellor; if to Northwest, communications shall be addressed the Office of the President, Dr. John Jasinski.

**6.2. Non-Discrimination.** Northwest agrees that it will not discriminate against any person on the basis of religion, color, ethnic group identification, sex, sexual orientation, age, physical or mental disability, or other protected class status.

**6.3. Powers and Authority.** Neither party may sign any document, perform any act, or make any commitment nor undertaking on behalf of the other party without such other party's express written consent.

**6.4. No Agency.** Nothing in this Agreement shall create an agency, partnership, or joint venture between MCC and Northwest.

**6.5. Compliance with Laws.** During the performance of its obligations under this Agreement, Northwest agrees to conduct its activities hereunder in strict compliance with all applicable federal, state, and local laws, as well as the policies and procedures of MCC.

**6.6. Governing Law.** This Agreement is governed by and constructed in accordance with the laws of the state of Missouri.

**6.7. Severability.** If, for any reason, any provision hereof shall be determined to be invalid or unenforceable, the validity and effect of the other provisions hereof shall not be affected thereby.

**6.8. Waiver.** Failure of either party to insist upon strict performance of the terms of this Agreement shall not be construed as a waiver of such party's rights to later enforce any provision thereof.

**6.9. Dispute.** MCC and Northwest agree that any disputes arising under this agreement will be resolved via a mutually acceptable alternative dispute resolution process.

**6.10. Remedies.** All rights and remedies of the parties, in law or equity, are cumulative and may be exercised concurrently or separately. The exercise of one (1) remedy will not be an election of that remedy to the exclusion of other remedies.

**6.11. Successors and Assignments.** This Agreement shall not be assigned by either party without the prior written consent of the other party and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.

**6.12. Entire Agreement.** This Agreement constitutes the entire agreement and understanding between the parties with respect to the subject matter hereof and supersedes all offers, negotiations, discussions, and other agreements that occurred prior to the date of the execution of this written Agreement. Any amendments to this Agreement must be in writing and executed by both parties.

The parties have caused this Agreement to be executed and do each hereby represent and warrant that their respective signatory whose signature appears below has been and is, on the day and year first written below, fully authorized by all necessary and appropriate actions to execute this Agreement.

Junior College District of Metropolitan  
Kansas City, Missouri

By: Mark S. James

Name: Mark S. James

Title: Chancellor

Date: 11/6/13

Northwest Missouri State University

By: Douglas N. Dunham

Name: Douglas N. Dunham

Title: Provost

Date: October 30, 2013

## Appendix B - Articulation agreement showing completion requirements with Northwest

### ARTICULATION AGREEMENT BETWEEN METROPOLITAN COMMUNITY COLLEGE AND NORTHWEST MISSOURI STATE UNIVERSITY

#### Associate in Arts in Teaching (A.A.T.) to B.S.Ed. in Elementary Education Northwest Catalog 2008-2010

#### OVERVIEW:

This formal program articulation agreement is made and entered into by Northwest Missouri State University, hereinafter referred to as Northwest, and Metropolitan Community College, hereinafter referred to as MCC. By this agreement MCC and Northwest express a shared commitment to increasing opportunities for student access to and success in higher education. By clarifying transfer policies and procedures which assure articulation between programs, the institutions seek to assist students in making a seamless transfer from the associate to the baccalaureate degree.

#### PURPOSE:

This agreement provides students who have earned an **Associate in Arts in Teaching** the opportunity to complete a **B.S. Ed. in Elementary Education** at Northwest. Any MCC student who has earned an Associate in Arts is guaranteed that Northwest will accept Associate of Arts in Teaching credit, and designated electives as outlined in this agreement. Northwest will apply such to the B. S. Ed. in Elementary Education in a manner consistent with the treatment of native students.

#### CONDITIONS OF TRANSFER:

##### Section I: Admissions and Matriculation

MCC students maintaining continuous enrollment under this agreement or matriculating into Northwest within 18 months from the last registration date with MCC will be afforded the same treatment and protection as Northwest native students enrolled under the Northwest catalog in effect the year the student officially matriculates into MCC. This agreement is in effect for students matriculating into MCC during the 2008-2010 Northwest catalog. Students entering under later catalogs must meet the requirements of the respective catalogs. Every effort will be made to update agreements as new catalogs come into effect.

Criteria for acceptance into the B.S. Ed. in Elementary Education will be the same for transfer as for native students.

Students seeking admission to Northwest must have a minimum 2.00 cumulative grade point average (gpa) in transfer.

Admission to some undergraduate programs is competitive. While all students who achieve a 2.00 cumulative gpa in transfer will be fully considered, Northwest may offer admission to students based on their relative ranking of the college cumulative gpa.

The grade point average used to determine admission to the baccalaureate program will be calculated based upon the academic policies of Northwest. Courses in progress will not be used for calculating grade point average.

The Office of Admissions at Northwest has established application procedures. Students should contact the Office of Admissions for details or consult the Northwest Undergraduate Academic Catalog.

## Appendix B - Articulation agreement showing completion requirements with Northwest

MCC, upon the request of students, will provide verification of completed courses to Northwest through its Office of Registrar.

The transcript of students transferring from MCC will be evaluated by the Office of Admissions at Northwest.

Transfer students from MCC will have access to financial aid, scholarships, and student services as with any native student.

Northwest will apply the same academic progress and graduation standards to MCC transfer students as those applicable to native students.

### **Section II: Transfer of Credit**

Courses that are non-college level (commonly less than 100 level courses) are not transferable toward a baccalaureate degree.

Only academic courses with passing letter grades (A, B, C, D) will be accepted for graduation requirements.

Many professional education and major courses require a "C" or better. Those courses are outlined in the Northwest catalog.

Students who have earned scores on Advanced Placement tests (AP) or International Baccalaureate (IB) tests offered in high school may be awarded college credit after evaluation of official score reports from the College Entrance Examination Board. Accepted credit will be recorded on a student's transcript in accordance with the Northwest's credit for external examinations policy. Credit is not granted for an AP exam if the student has completed a college course equivalent to the AP exam.

Students may earn college credit by examination in the College Level Examination Program (CLEP) in selected exams if scores earned meet the score requirements outlined in Northwest's university catalog. Official score reports must be submitted to the Office of Admissions at Northwest.

Northwest will accept for credit courses taken while the student is enrolled in high school in a Dual Enrollment Program as long as the courses are not vocational in nature and follow the Missouri CBHE State Guidelines for Dual Enrollment Courses issued October 1999. In order to have credit evaluated and granted, the Office of Admissions must receive an official college transcript from the college or university granting the credit.

#### **Note:**

**This agreement is meant to aid students in efficiently transferring from Metropolitan Community College to Northwest Missouri State University. It is not however a substitute for proper advisement from both institutions.**

## Appendix B - Articulation agreement showing completion requirements with Northwest

### Section III: Program Plan

Students falling under this program articulation agreement will be responsible for successfully completing the following requirements.

#### Metropolitan Community College, Kansas City AAT Degree Requirements

#### General Education Requirements for AA 42 credits

##### American Institutions (one must be HIST) 6

HIST 120	American History I or	3
HIST 121	American History II or	3
POLS 135	Introduction to Political Science or	3
POLS 136	Introduction to American National Politics or	3
POLS 137	Introduction to State and Local Politics or	3

*Northwest recommends one HIST and one POLS.*

##### Communications 9

ENGL 101	Composition and Reading I and	3
ENGL 102	Composition and Reading II and	3
*SPDR 100	Fundamentals of Speech or	3 (Recommended)
SPDR 102	Fundamentals of Human Communication	3

##### Mathematics 3

MATH 119	College Mathematics or higher (required by MCC)	3
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##### Humanities 9

A Foreign Language or American Sign and	3-5
Any Literature or PHIL course and	3 ( <i>Lit Recommended</i> )
*MUSI 108      Music Appreciation or	3
*ART 108       Survey of Art	3

##### Sciences 9

*BIOL 101	General Biology	5
*PHYS 104	Foundations of Physical Science	5

##### Social Sciences 6

ECON 110	Intro to Economics or	3
ECON 210	Macroeconomics or	3
ECON 211	Microeconomics and	3
*GEOG 105	World Geography	3

##### Required Teacher Education Courses 12 hours

*EDUC 200	Foundations of Education	3
	<i>(transfers to Northwest as 61-461 School &amp; Society)</i>	
*EDUC 201	Teaching Profession with Field Experience	3
	<i>(transfers to Northwest as 62-211 Observation and Activity in Elem. School)</i>	
*EDUC 270	Educational Psychology	3
	<i>(transfers to Northwest as 08-303 Educational Psychology)</i>	
EDUC 280	Technology for Teachers	3
	<i>(transfers to Northwest as 61-145 Information &amp; Educational Technology and meets Information Technology Institutional Requirement)</i>	



## Appendix B - Articulation agreement showing completion requirements with Northwest

As per Missouri DESE policy, EDUC 200, EDUC 201, and EDUC 270 require a grade of "C" or better.

### Electives chosen from the following

8 credits

Each of the following classes is required for a B.S. Ed. in Elementary Education at Northwest except Western Civilization II. If they are not taken as electives at Metropolitan Community College (as only 8 hours of electives are required) then they must be taken at Northwest.

*EDUC 135	Number Systems for Elementary Teachers	3
*EDUC 136	Geometry for Elementary Teachers	3
<i>(EDUC 135 and 136 transfer to Northwest as 17-171 Fundamentals of Math and 17-371 Algebra and Geometry for Elementary Teachers if they are both taken at MCC. If only one is taken, students will be required to take both 17-171 and 17-371 at Northwest.)</i>		
*EDUC 190	Art for Elementary Teachers	3
<i>(transfers to Northwest as 13-380 Art in the Elementary School)</i>		
*EDUC 210	Music for Elementary Teachers	2
<i>(transfers to Northwest as 19-380 Music Methods for Elem. Teachers)</i>		
*EDUC 215	Children's Literature	3
<i>(transfers to Northwest as 62-216 Literature for the Elementary School))</i>		
EDUC 235	Diversity Issues in Education	3
<i>(transfers to Northwest as Multicultural Institutional Requirement)</i>		
*PSYC 240	Child Development	3
<i>(transfers to Northwest as 08-312 Child Psychology)</i>		
HIST 134	Western Civilization II	3
<i>(Strongly Recommended but not required by Northwest)</i>		

### Total to complete Associate of Arts in Teaching

62 credits

\*Classes with asterisk and all major courses require a "C" or better.

### Important Note about MCC Requirements:

All courses must be at least 100 level or higher.

Courses can only be used once to meet degree requirements.

Students must complete a Writing Intensive course AND either a Human Diversity course or Learning Community as part of the General Education Requirements.

Students must achieve a minimum GPA of 2.5.

Students must achieve minimum scores of 235 on each section of the C-BASE.

MCC recognizes that four-year institutions may have additional requirements including higher GPA, higher C-BASE scores, or additional courses that could be taken at the community college level.

Students are encouraged to work closely with an advisor from the receiving institution so that they may understand and prepare to meet all entrance requirements.

### Important Note about Northwest Requirements:

Northwest's ACT and C-BASE requirements to enter the teacher education program vary from MCC's AAT requirements. Northwest currently requires a 21 or higher ACT, with a 235 on each section of the C-Base or a 20 ACT, with a 265 on at least 3 sections of the C-Base and a 235 on remaining sections.

### Remaining required Courses in Elementary Education (not including electives listed above)

#### Foundations for Teaching

EdCI 62-301	Reporting Pupil Progress	2
EdCI 62-371	Introduction to Special Education	2

#### Teaching Methods

EdCI 62-320	Classroom and Behavior Management	3
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## Appendix B - Articulation agreement showing completion requirements with Northwest

EdCI 62-356	Teaching Reading/Languages Arts in the Elem. School	4
EdCI 62-380	Diagnostic and Corrective Reading	2
EdCI 62-410	Elementary School Social Studies	3
Math 17-471	Mathematical Methods for Elementary Teachers	3
PE 22-238	Health and PE Methods in the Elementary school	3
Sci Ed 28-380	Methods in Elementary School Science	3

### ***Clinical Experiences***

EdCI 62-407	Elementary School Language Arts Practicum	1
EdCI 62-420	Content Teaching in Elementary Schools	3
EdCI 62-456	Practicum and Seminar in Elementary School Reading	3
Ed 61-471	Directed Teaching in the Elementary School	12-14
Ed 62-591	Seminar in Education	1

**Students must choose a minor or concentration** (See Northwest Catalog for minors or departmental materials for concentration areas)

<b>Concentration Area</b>	<b>21 hours</b>
<b>Minor in Early Childhood</b>	<b>30-31 hours</b>
<b>Minor in Early Childhood with an Early Childhood Special Education Certification</b>	<b>36-40 hours</b>

**Students may also choose to double major in Elementary Education and Special Education (grades 1-6) with 9 additional hours.**

**Total Minimum Hours for BSED 124**  
**Some BSED programs are over 124 hours and may take more than 8 trimesters to complete.**

Approved by:

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Dr. Barb Crossland  
Department Chair  
Department of Curriculum and Instruction  
Northwest Missouri State University

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Mrs. Beverly Schenkel  
Dean of Enrollment Management  
Northwest Missouri State University

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Jacqueline I. Snyder  
Chancellor  
Metropolitan Community College – Kansas City